



KOTHARI PETROCHEMICALS LIMITED

Registered Office : "Kothari Buildings" 115, Mahatma Gandhi Salai, Nungambakkam, Chennai - 600 034.
 CIN : L11101TN1989PLC017347 Phone No.: 044-3022 5507 Fax No.: 044-2833 4560
 E-mail: secdept@hckgroup.com Website : www.kotharipetrochemicals.com

POSTAL BALLOT FORM

Postal Ballot No. _____

Name and Registered Addresses of the first named member	
Name (s) of the Joint Members (s), if any	
Registered Folio No. / DP ID & Client ID	
Number of shares held	

I/We hereby exercise my/our vote in respect of the Special Resolution to be passed through Postal Ballot for the business stated in the Notice of Postal Ballot dated 08th April 2019 of the Company by sending my/our assent or dissent to the said Special Resolution by placing tick (✓) mark at the appropriate box below.

ITEM NO.	DESCRIPTION	NO. OF SHARES BEING VOTED	I / WE ASSENT TO THE RESOLUTION (FOR)	I / WE DISSENT TO THE RESOLUTION (AGAINST)
1	Appointment of Mr.V.V. SuryaRau as Independent Director of the Company.			

Place :

Date :

(Signature of Shareholders)

E-VOTING PARTICULARS

EVSN (Electronic Voting Sequence Number)	USER ID	PASSWORD
190409003	Folio No./Client ID / DP ID	PAN/ Bank Account No. / Date of Birth

The e-voting facility will be available during the following voting period.

Commencement of e-voting	Ending of e-voting
April 15, 2019, Monday at 9.00 A.M.	May 14, 2019, Tuesday at 5.00 P.M.

Note: Please refer the details and instructions from integral part of the Postal Ballot Notice.

INSTRUCTIONS

1. A member desiring to exercise vote by Postal Ballot should complete the Postal Ballot Form in all respects and send it to the Scrutinizer in the attached self-addressed postage pre-paid envelope which shall be properly sealed with adhesive tape. The members residing outside India should stamp the envelope appropriately. The envelope containing Postal Ballot Form, if sent by courier or by Registered Post at the expense of the member will also be accepted. The Postal Ballot Form may also be deposited personally at the address provided on the attached envelope.
2. The e-voting period commences at 9.00 am on April 15, 2019, Monday and ends at 5.00 pm on May 14, 2019, Tuesday. The Postal Ballot Form duly completed and signed (as per specimen signature registered with the Company) should be sent to the Scrutinizer appointed by the Company on or before the close of the working hours on May 14, 2019 (Tuesday).
3. Postal Ballot(s) received after this date will be treated as if the reply from the Member has not been received and the same will not be considered.
4. In case shares are jointly held, this Form should be completed and signed by the first named member and in his/her absence, by the next named member.
5. In case of shares held by companies, trusts, societies etc. the duly completed Postal Ballot Form should be accompanied by a certified copy of the Board Resolution/Authority Letter together with attested specimen signature(s) of the authorized signatory/ies, giving requisite authority to the person voting on the Postal Ballot Form.
6. The voting rights shall be reckoned on the paid up value of Equity Shares registered in the name of Shareholders as on Friday, April 05, 2019.
7. Members are requested not to send any paper (other than the resolution/authority letter/copy of nomination/power of attorney as mentioned in instruction as above) along with the Postal Ballot Form in the enclosed self addressed postage pre-paid envelope as all such envelopes will be sent to the Scrutinizer and shall not be acted upon.
8. A tick (✓) mark should be placed in the relevant box signifying assent / dissent for the resolution, as the case may be, before mailing the Postal Ballot Form. Postal Ballot Form bearing tick (✓) mark in both the columns will render the same invalid.
9. A member, including the member who has opted to receive the documents electronically may seek duplicate Postal Ballot Form from the registered office of the Company. However, the duly filled in and signed duplicate Postal Ballot Form should reach the Scrutinizer not later than the time and date specified at instruction as above.
10. The vote in this Postal Ballot cannot be exercised through proxy.
11. Incomplete, unsigned, improperly or incorrectly tick marked Postal Ballot Form will be rejected.
12. The Scrutinizer's decision on the validity or otherwise of the Postal Ballot will be final.
13. The Members can opt for only one mode of voting, i.e., either by physical ballot or e-voting. In case Members cast their votes through both the modes, votes cast through e-voting shall be treated as valid and votes cast through physical Postal Ballot Form will be treated as invalid.